

Hollybrook at TwinEagles HOA, Inc.

c/o May Management Services
6017 Pine Ridge Rd #262
Naples, FL 34119
239.262.1396

March 11, 2024

RE: Second Notice of Annual Meeting

Dear Hollybrook Homeowner:

Notice is given that the Members Annual Meeting of Hollybrook at TwinEagles HOA will be held on April 11, 2024 at 4:00 p.m.

The meeting location is the TwinEagles Clubhouse at 11725 TwinEagles Blvd, Naples, FL 34120.

There is one (1) Board of Directors' seat open for the year 2024-2026. This seat has a two-year term. We have received one (1) candidate application for the open seat. Since the number of candidates does not exceed the number of vacancies, an election will not be necessary.

The following is included in this packet:

- 2024 Annual Meeting Agenda
- Limited Proxy with return envelope

Please complete the proxy and return so that a quorum may be established. A return envelope is provided to return your proxy. Without these proxies, a meeting cannot be held. Proxies may also be returned:

Hand Delivery: May Management Services
11100 Bonita Beach Rd. Ste 101
Bonita Springs, FL 34135

By Email: dmini@Maymgt.com or spalmer@Maymgt.com

Hollybrook Board of Directors

HOLLYBROOK AT TWINEAGLES HOA, INC.
c/o May Management Services, Inc.
6017 Pine Ridge Rd. #262
Naples, FL 34119

SECOND NOTICE OF THE ANNUAL MEMBERS MEETING

Meeting Date: Thursday, April 11, 2024

Time: 4:00 p.m.

Location: TwinEagles Clubhouse located at 11725 TwinEagles Blvd., Naples, FL 34120

ANNUAL MEETING AGENDA

1. Call To Order
2. Establish a Quorum
3. Proof of Notice
4. Approval of Minutes from the 11/16/23 (budget) Meeting
5. Announcement of Directors for 2024
6. Adjournment

BOARD OF DIRECTORS ORGANIZATIONAL MEETING

1. Call to Order
2. Proof of Notice
3. Election of Officers
4. Homeowners Questions and Comments
5. Adjournment

If you would like to join the meeting via computer or call in, use the information below.

Hollybrook Annual Meeting

Apr 11, 2024, 4:00 – 6:00 PM (America/New York)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/461171693>

You can also dial in using your phone.

Access Code: 461-171-693

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

**HOLLYBROOK AT TWINEAGLES HOA
ANNUAL MEETING – APRIL 11, 2024**

The undersigned owner(s) authorizes the following as their proxy holder.
(Please check one)

_____ a) Secretary of the Association, on behalf of the Board of Directors, or

_____ b) _____ (if you check b, write in the name of your proxy)

****Note: If you choose to write in a proxy holder, be sure that person will be in attendance at the meeting.**

The proxy holder is authorized to represent the undersigned owner(s) and act in their behalf for all matters which may come before the Association at the 2024 Members Annual Meeting of the Hollybrook HOA on April 11, 2024, at 4:00 p.m. The meeting will be held at the TwinEagles Clubhouse located at 11725 TwinEagles Blvd. Naples, FL 34120.

There is one member running for the Board position. Since the number of candidates does not exceed the number of vacancies, an election will not be necessary. The name of the candidate is below.

Teresa Pollock

Please return your proxy as thirty percent of all members must be present, in person or by proxy, at the meeting, in order for business to be conducted. Please mark the box below.

☐

for quorum purposes only

Please return your proxy before 4:00 p.m. on April 11.

**By mail: May Management Services
6017 Pine Ridge Rd. #262
Naples, FL 34119**

**Hand Deliver: May Management Services
11100 Bonita Beach Rd. #262
Bonita Springs, FL 34135**

Fax: 239-262-5947

Email: dmini@maymgt.com or spalmer@maymgt.com

Signature(s) of Owner(s)

Hollybrook Address

Printed Name(s) of Owner(s)

Date

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.